



**MINUTES**

**POLICY COMMITTEE**

Public Meeting held in-person and via videoconference

Pursuant to Texas Govt. Code 551.127

4700 Mueller Blvd., Austin, TX 78723

Wednesday, March 6, 2024 11:30 a.m. CT

**Committee Members**  
**Present/(Absent)**

(Yuejiao Liu, Chair)  
Michael Benson  
Kelly Crook  
Brad Sinclair  
Diana Thomas  
(Ed Van Eenoo)

Guests:

Paige Saenz, General  
Counsel

**Other Board Trustees**  
**Present/(Absent)**

Michael Granof  
(Dick Lavine)  
Chris Noak  
Anthony B. Ross, Sr.  
(Leslie Pool)

**Others Present**

Staff:

Christopher Hanson  
Sarah McCleary  
Russell Nash  
Mehrin Rahman, Sr.  
David Kushner  
Jenni Bonds  
Yun Quintanilla  
Michelle Mahaini  
Teresa Cantu  
Amy Kelley\*  
David Kushner\*

\*Present telephonically

† present via videoconference

**1 Call roll of Committee members**

Vice Chair Brad Sinclair called the meeting to order at 12:13 p.m. The following Committee members were present in person: Benson, Crook, Sinclair, and Thomas.

**2 Review order of business and establish meeting objectives**

Vice Chair Sinclair reviewed the order of business and objectives with the Committee. No changes were made to the order of business.

**3 Receive public comments**

Vice Chair Sinclair asked if there were any members of the public who wished to speak, either now or during an agenda item. There were no comments.

**4 Consider approval of the November 9, 2023 Policy Committee minutes**

Vice Chair Sinclair asked Trustees to review the minutes. Ms. Diana Thomas moved to approve the November 9, 2023 Policy Committee meeting minutes as presented. Mr. Michael Benson seconded, and the motion passed 4-0.

**5 Review 2024 Policy Committee Work Plan**

Mr. Christopher Hanson presented the Policy Committee Work Plan for 2024. Trustees discussed it and gave general approval.

**6 Discuss and consider Policy Committee Charter**

Mr. Hanson presented a draft Policy Committee Charter with edits reflecting the Committee's role, which Mr. Hanson noted was revised at the time of committee restructuring in 2022. Trustees asked that Staff add language consistent corresponding to proposed new language from the Governance and HR Committee in the Board Bylaws. Ms. Kelly Crook moved to refer to the Board for approval the Policy Committee Charter as revised. Ms. Thomas seconded, and the motion passed 4-0.

**7 Receive report on 2023 administrative budget**

Mr. Hanson presented a report on the 2023 administrative budget. He reported that overall total expenditures were 11.5% less than the total approved budget and discussed certain line items with the Committee.

**8 Receive report on Board policy review cycle**

Trustees reviewed the Board policy cycle which indicated that twelve Board policies were due for review in 2024.

**9 Review key meeting takeaways and call for future agenda items**

Vice Chair Sinclair summarized the actions taken and information discussed at the meeting and provided an opportunity to add future agenda items.

As there were no other items to be discussed, the meeting adjourned at 12:19 p.m.

**These minutes were approved at the August 30, 2024 meeting.**